Transplant Alliance serves as Fundraising Stewards for transplant patients and donor families by providing Grants and Fundraising Assistance while raising awareness about organ donation. Transplant Alliance Foundation is a 501(c)(3) non-profit charitable organization, through gaming events and fundraising we raise funds for organ transplant patients who cannot afford their medical bills

In policy and practice, we encourage diversity and provide equal employment opportunities to all individuals based on job-related qualifications and ability to perform a job. We are committed to maintaining a non-discriminatory environment free from intimidation, harassment, or bias.

**Job Title & Summary:**

The Kitchen Associate is responsible for assisting in food preparation, maintaining cleanliness, and ensuring smooth kitchen operations. This role supports the kitchen staff by following food safety standards, handling ingredients, and keeping the workspace organized.

**Key Responsibilities:**

* Assist in food preparation, including chopping, portioning, and assembling ingredients.
* Maintain cleanliness in food prep areas, equipment, and storage spaces.
* Wash dishes, utensils, and kitchen tools as needed.
* Ensure food safety by following proper storage and handling procedures.
* Assist with receiving and stocking kitchen inventory.
* Support the kitchen team in meeting service demands efficiently.
* Follow health and safety guidelines to maintain a sanitary work environment.
* Assist in setting up and breaking down kitchen stations.

**Qualifications & Skills:**

* Previous kitchen or food service experience is a plus but not required.
* Ability to work in a fast-paced environment.
* Strong teamwork and communication skills.
* Basic understanding of food safety and hygiene practices.
* Ability to stand for long periods and lift to 50 lbs.
* Flexible schedule, including weekends and evenings if required.